

REGISTRATION

Walk-in:

Register at the Parks & Recreation Office, Monday thru Friday, 8:30am to 4:30pm. We are located at 12121 Hemingway (and Capitol) inside the Redford Community Center. Registration is taken on a first-come, first-served basis. We accept cash, check, Visa or MasterCard. Please make checks payable to Redford Township.

Mail-in and Dropbox:

Print all information on registration form. Be sure to include phone number and class name. Mail to the address on the registration form with check or money order. Please do not mail cash. All mail will be processed on a first-come basis. Upon receipt of registration fee, a waiver card will be sent to you that you must return to the Parks & Recreation Office via mail, dropbox or first day of class. You may not participate in any programs until the waiver has been signed.

Phone:

You may call and register over the phone with a credit card. A registration card will be made available for you to sign and complete.

Refunds Policy:

No refunds will be given after the second class. An administrative fee of \$10 will be withheld on all refunds plus the prorated cost of the first class. Only classes canceled by Parks & Recreation will be refunded in full. A \$20 fee will be charged on all checks returned for insufficient funds.

Program Cancellation or Modification:

Due to required class minimums, late registration is accepted; however there will be no prorated fee adjustment for the classes you have missed.

Participant's Name _____

Parent's Name _____

Address _____

Phone(s) _____

Activity _____ Day & Time of Class _____ Fee _____

Activity _____ Day & Time of Class _____ Fee _____

Activity _____ Day & Time of Class _____ Fee _____

Activity _____ Day & Time of Class _____ Fee _____

