

PAYMENT AND REFUND POLICY:

Reservations must be made in person in the Leisure Services Office. Both rental fees and deposit must be paid at time of sign up. Rental fee can be paid by cash, check or charge and the deposit must be a separate check or money order. An additional \$20 fee will be charged on all checks returned for non-sufficient funds and payment in full must be made in cash.

In the event that you decide not to use the pavilion on your scheduled date, you must call the Leisure Services Office at least 30 days prior to your scheduled rental date in order to receive a refund. Please note that a \$10 administration fee will be withheld on all refunds. No rain checks will be issued.

BASEBALL DIAMOND RENTALS:

Unlighted baseball fields can be rented for \$20 per two-hour block. If lights are requested with field usage, the fee is \$30 per hour. Lights cannot be on later than 11:00pm and there are absolutely no lights allowed on Sunday nights.

TUG-O-WAR ROPES & SACK RACE BAGS:

Tug-o-war ropes and sack race bags are available for picnic and other assorted functions. Rental fees and a \$50 refundable deposit must be paid in advance of the requested reservation date. All equipment must be returned the following business day to the Leisure Services Office. If all equipment is returned in good condition the deposit will be refunded. Fees are as follows: \$10 each item, \$20 for two items & \$25 for three or more. All checks should be made payable to "Redford Township".

ADDITIONAL IMPORTANT INFORMATION:

- **Port-A-Pottie Rental:** Not all Redford Township Parks have bathroom facilities. If you would like to rent a port-a-pottie for your picnic we recommend Scotty's Potties (734) 421-1400. The renter may use any legitimate port-a-pottie supplier, however potties must be picked up no later than the following day. Redford Township is not responsible for damage or theft of the port-a-pottie.
- **Trash:** The renter must clean their area and put all trash in the containers provided or in trash bags the renter will supply in case of large amounts of trash.
- **Parking:** All groups must park in parking lots only. Absolutely no parking on the grass.
- **Grills:** Grills are allowed in Township parks, however they may be no closer than 3 feet above the ground. Absolutely no table top or hibachis allowed. If you will be using charcoal grills, all charcoal must be taken with you- do not dump the coals in the park.
- **Splashpad:** Running Memorial Day through Labor Day weather permitting, the splashpad located in Handy Park is open from Noon-7pm. We recommend that water shoes are worn at all times to prevent slipping. Please be sure to read all rules posted before using. There is absolutely no running at any time while in the splashpad and please refrain from bringing water toys/cups into the area. Proper swimwear attire is also required. Any group of 20 or more **MUST** call the office prior to using so we can ensure all families are able to utilize this service. Large groups must rotate their users in the splashpad to allow other people to utilize the facility as well.

IN CASE OF A PROBLEM OR EMERGENCY:

In case of an emergency or if a problem arises in the park, please contact the Redford Township Police Department immediately at (313) 387-2500. Please do not try to take care of emergencies on your own. All other problems or complaints may be left on the Leisure Services voicemail at (313) 387-2650. Please note, the office is only open M-F from 8:30am-4:30pm. There are no staff available after 3:30pm on Saturdays, Sundays and Holidays.