



Dear Future Volunteers:

Thank you for your interest in Redford Township's Adopt-A-Park program! This exciting new project will offer new opportunities for community members and organizations to become more involved with parks and other public properties.

This is a great way for individuals and all types of organizations –homeowners associations, religious organizations, schools, private businesses, nonprofits and corporations – to adopt an area that needs care and attention. By committing your valuable time and energy, you will help support cleaner, safer and more beautiful parks.

Each area will have different needs. Sweeping, litter removal, flower bed maintenance, and general cleanup (such as removing small sticks and rocks from walking areas) will be mainstays of the program, with other tasks (such as lawn maintenance, occasional painting, small maintenance projects, and plantings) needed on a less continuous basis. A little time and elbow grease is all that is needed for you to help make our Township properties a more inviting and safer place to visit.

Take pride in your community! Become one of our volunteers or organizations by joining the Adopt-A-Park Program. The gratification you will feel seeing your group's name on your adopted area will be small compared to the pride and satisfaction you will feel in giving back to your community in such a meaningful way. Your efforts will have an impact on every person that uses the park you adopt.

If you are unable to commit for an entire year, there are opportunities for special one-time projects that are just waiting for someone like you! We would also be happy to accept any monetary contributions or donations of equipment and plant materials. Donations would be used for maintenance and beautification projects or support the purchase of playground equipment, park tables and other items.

Thank you again for interest in this hands-on effort to make Redford Township Parks an even better place to recreate! For more information on the Adopt-A-Park program, please call Redford Twp Leisure Services Dept. at (313) 387-2650 or email Leisureservices@redfordtwp.com

Each volunteer must sign the Individual Waiver and Release form (Page 4) before any work can be done by that individual. All volunteers under the age of 18 must have the signature of a parent or legal guardian on their waivers.

You can mail or drop off an application form to:

Redford Township Adopt-A-Park
Leisure Services Department
12121 Hemingway
Redford, Mi 48240



**Adopt-A-Park or Public Property
Application Form**

Organization Information:

Organization Name _____

Contact Name(s) _____

Title _____ Phone _____

Email Address _____ Fax _____

Mailing Address (address, city and zip)

Approximate Size of Membership _____ Approximate Number of Volunteers _____

Adoption Information:

Name of Preferred Park or Public Property _____

Location (intersection or subdivision) _____

Date Available to Start _____

How often can you commit? (Special One Time Project, weekly, monthly, or seasonally)?

Other information you would like us to know about your organization

Redford Twp. Leisure Services

Adopt-A-Park or Public Property

Agreement

The Redford Twp Leisure Service Dept. (“Department”) and _____ (“Organization”) agree to the terms set forth in this agreement which govern the services the Organization will perform at _____ (“Park/Public Property”).

The Park Commission desires to provide interested persons with an opportunity for community involvement through voluntary participation in a park maintenance and beautification program by adopting a park or public property mutually agreed upon by the Park Commission and the Organization.

- 1. The Organization’s volunteers will perform the services listed on the “Task Agreement” part of this Agreement without compensation. The Task Agreement can be revised if agreed to by all parties in writing. The Organization will not perform any activity that the Park Commission has not previously approved and will not subcontract or hire others to do the work listed in this Agreement. The Park Commission may, at its discretion, perform or cause others to perform the services listed in the Task Agreement.
- 1. The Organization agrees to abide by the safety guidelines accompanying this Agreement. The Organization representative, who signs this Agreement, or his /her designee, will ensure that each person performing services under this Agreement reads and abides by the safety guidelines.
- 1. The Organization agrees that it will not discriminate against any person desiring to perform services under this Agreement due to the person’s age, race, religion, creed, color, sex, national origin, ancestry or disability.
- 1. Members of the Organization and any other persons who may perform any of the services listed in this Agreement shall not be considered employees by the Redford Twp. Parks & Recreation Dept. A person performing services for the Township under this program will not be held personally liable for any claims based on something he or she did not do, as long as he or she is acting within the scope of his or her duties and performing the tasks approved by the Park Commission. However, a person may be held liable for an act or omission that involves intentional misconduct or a knowing violation of the law.
- 1. Either party may end this Agreement at any time by sending written notice to the other party.

REDFORD TWP. LEISURE SERVICES DEPARTMENT ORGANIZATION

Leisure Services _____ Org Contact _____

Date _____ Date _____

Redford Twp. Leisure Services Dept .

Adopt-A-Park or Public Property

Individual Waiver and Release Form

I verify that, to the best of my knowledge, my physical condition and fitness are adequate for me to safely participate in the Redford Twp. Leisure Services Department’s Adopt-A-Park or Public Property program and that no physician or any other qualified individual has advised me against participating in the Adopt-A-Park or Public Property program or in similar activities.

I understand that I am participating in this program on a purely voluntary basis and I agree to take safety precautions to protect myself from injury.

I understand that I will not be held personally liable for a claim based on something that I did or did not do, as long as I am acting within the scope of my duties and performing the tasks approved by Park Commission. I also understand that I may be held liable for an act or omission that involves intentional misconduct or a knowing violation of the law.

I agree to indemnify and hold harmless the Redford Twp. Leisure Services Dept. and Park Commission, its officers and employees and defend against all claims brought or actions filed, for any and all claims, suits, actions, debts, damages, costs, charges, and expenses including court cost and attorney’s fees, and against all liability, losses and damages of any nature whatsoever, including but not limited to property damage and personal injury, including death resulting at any time there from, arising from any alleged acts of negligence, either active or passive, or the participant or any person acting on his/her/its behalf arising from the activities which are the subject of this contract.

Parent or legal guardian must sign for participants who are under 18 years of age.

Adopting Group: _____

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____

If you have any doubts about your physical capacity for participating in any of the scheduled activities, you should discuss this with your physician.



Adopt-A-Park or Public Property

General Guidelines

Redford Twp. Leisure Services Dept. and Park Commission wishes to thank you for joining our Adopt-A-Park or Public Property team! Together, we can work to strengthen the quality of our parks and neighborhoods. The efforts of dedicated volunteers, including individuals, families, businesses, corporations, and clubs contribute to help provide quality park facilities and programs that serve our entire community. Your safety is a crucial aspect of this important job. Reading and committing to the safety guidelines provided below will help ensure that your experience is as enjoyable as possible.

1. Organizations must provide adequate supervision for participants who are 18 years of age or younger.
2. We ask that volunteers do not perform any activities outside of their physical capabilities.
3. The use of power tools and motor-driven equipment is prohibited unless there is written authorization from Redford Twp. Leisure Services Dept. and Park Commission.
4. All volunteers are required to sign a waiver and release form before the commencement of volunteer activity.
5. All volunteers under the age of 18 must have the signature of a parent or legal guardian on their waivers.
6. Wear appropriate clothing and shoes.
7. Work only during daylight hours.
8. Avoid inclement weather (Thunderstorms, Lightning, etc.).
9. Beware of poisonous insects and any other irritants.
10. Gloves, close-toed shoes, and insect repellent are strongly recommended.
11. Beware of traffic when working close to roadways or on trails.
12. Avoid (and report to Redford Twp. Leisure Services Dept.) discarded needles and syringes.
13. Avoid contact with unknown chemicals.
14. Avoid approaching any unfamiliar animals, including pets.
15. Avoid sunburn by wearing sunscreen and protective clothing.
16. Carry water and stay hydrated throughout your scheduled work period.
17. If hazardous material is found, call 911 to report.