

Charter Township of Redford
Parks Commission Meeting
November 24, 2008 – Amended 12/8/08

The regular meeting of the Charter Township of Redford Park Commission was called to order November 24, 2008 by the Vice Chair at 7:00 p.m.

Roll Call: Present: Chair, Maureen Okasinski
Vice Chair, Diana Brang-Schroeder
Secretary, John Keenan
Treasurer, Laura Weaver
Commissioner Steve Offman

Absent: Commissioner Kevin Dodd, Commissioner Saira Comerford

Also present: Debbie Break, Tom O'Connor, Theresa Burgess, Mike Curle, Supervisor Tracey Schultz-Kobylarz, Commissioner Dennis Bauer, Commissioner John Hebner, Commissioner Lois Wludyka, Commissioner Robert Mockeridge, Commissioner William McSween, and Commissioner Amy Hichez.

08-131 Approval of Agenda: Motion was made by OFFMAN, supported by WEAVER, to approve the agenda. All ayes. Motion carried: 5-0 Ayes; 2 Absent

08-132 Approval of Minutes from November 10, 2008: Motion was made by WEAVER supported by KEENAN to approve the minutes. Motion carried: 4-0 Ayes, 1 Abstain, 2 Absent.

Citizen Comments: None

Old Business:

- **Bylaw Amendment:** The Park Commission amended its bylaws by adopting the same language used as the Redford Township Board of Trustees. This will provide continuity with the Redford Township Board of Trustees.

08-133 Motion: To adopt the same language used as the Redford Township Board of Trustees by OFFMAN and supported by WEAVER. Motion carried: 5-0 Ayes; 2 Absent

- **St. Valentine Men's Club – 2nd Letter:** Mike Curle just got the letter out this week and there has not been enough time for them to respond.

08-134 Motion to Adjourn: Old Commission

Motion to adjourn at 7:06 was made by KEENAN and supported by BRANG-SCHROEDER. All ayes. Motion carried: 5-0 Ayes; 2 Absent

New Commission was called to order at 7:07 by Commissioner John Keenan

Roll Call: Present: Commissioner John Keenan
Commissioner John Hebner
Commissioner Robert Mockeridge
Commissioner William McSween
Commissioner Dennis Bauer
Commissioner Lois Wludyka
Commissioner Amy Hichez

New Business:

- **Election of New Officers:** Chair John Keenan; Vice Chair Dennis Bauer; Secretary John Hebner; Treasurer Lois Wludyka. Congratulations to all the new Officers and Commissioners.

- **2009 Calendar of Meetings:** Was presented by Mike Curle.

08-135 Motion: by WLUDYKA supported by HEBNER to accept the meeting dates for 2009.

Motion carried: 7-0 Ayes

- **Commissioner Shirts and/or Jackets:** Mike Curle told the new Commissioners he could get them a shirt, jacket, name tag (blue or black) and business cards if they would like. The Commissioners are to see Mike with their sizes and preferences.

Department Report:

- Commissioner Keenan asked Mike Curle to briefly describe the positions of each Parks and Recreation Staff member:
 - Scott Gray oversees Spring & Fall Softball Leagues, Men's Basketball League, all special events (Bunny Brunch etc.), two (2) Concession stands & staffing during the summer months. He also teaches Bats & Balls, to 3-5 year olds preparing them for T-ball and Just for Kicks, to 3-5 year olds preparing them for soccer.
 - Debbie Break pays all bills, instructors, credit card statements, 2-4 department payrolls (seasonal), registers customers for classes, answer telephones, prepares the Park Commission packets, agenda and takes the minutes at the meetings.
 - Theresa Burgess does programming, hiring instructors, oversees Summer Playground Program, does 2 program brochures per year along with being the Director of the Youth Department at the Community Center.
 - Mike Curle oversees Parks & Recreation and Parks Maintenance departments. Sets up the yearly budget and manages the Girls Softball summer program for girls 6 – 11 years of age.
 - Kevin McCoy repairs bleachers, picnic tables, maintains Parks vehicles, works in the parks and oversees seasonal workers.
 - Commissioner McSween wanted to know if someone periodically checks up on Kevin's safety since he is alone in the maintenance garage which used to staff 2 people for safety reasons. Mike Curle does check up on him periodically.
 - Tom O'Connor oversees the Community Center, Staff and liaisons with the citizens.
- Mike Curle: The Redford Ranger Cheerleaders may help out as instructors for our cheerleading classes. Theresa and Mike have met with a new fitness instructor who is willing to be much more flexible than the previous one.
 - Past Commissioner Brang-Schroeder had been helping get a grant thru Game Time for playground equipment for 2-5 year olds to be installed at Volney Park.
 - Santa Brunch will be Saturday, December 6, 2008 from 11-12:30 p.m. in the Community Center.
 - Last Saturday was the end of the Seasonal workers (8). Now the only staff member is Kevin McCoy.

- Tom O'Connor: It has been a pleasure working with the old Park Commissioners and he wishes them the best of luck in their future endeavors. Welcome aboard to the new Commissioners. His door is always open if they need access to a computer or want to do some research on the history of parks and recreation.
- Theresa Burgess: All instructors of programs are at will contract employees. There will be new fitness instructors coming on board soon who will be more flexible with the needs of our Parks & Recreation Programming. We have instructors for Zumba and Women & Weights and are still looking for a Kickboxing instructor.
 - The Dance program recital will be held in the new auditorium at Thurston High School in 2009. The price is so good there will be two performances instead of one this year. This facility is better and less expensive than the one at Clarenceville High School.
 - The two interns attended the Violence Prevention Program and she is waiting to get their feedback.
 - The Youth Commission in the next month or two will elect 9 – 11 new Commissioners, one or two of which will be sitting with the Park Commissioners.
 - Cheerleading has ended and will begin with a new instructor in January.
 - Once approved letters will be going out with employee checks once before Christmas and once after letting them know about the employee discount on classes.
 - New equipment for the Skateboard Park has been ordered and will be stored in the Parks Maintenance garage until the spring.
- Debbie Break: Congratulations to all the new Commissioners and those elected to hold an office. She looks forward to working with them.
- Jan Pokorny: And the youth are excited about the newly expanded skateboard park and equipment. She plans to continue to hold the skateboard competition in September when it is cooler. She has asked Mike Curle to close the skate park for the season. She is looking forward to seeing the children coming in soon with their Santa Letters.

Commissioner Report:

- Commissioner Keenan: Would like the Commissioners to think about what their goals are and what they would like to accomplish in 2009. To be discussed at next meeting. He asked if any of the Commissioners had and comments at this time.
- Commissioner McSween encouraged the Commissioners to look at the master plan as well as what their own goals may be for 2009. He also asked Mike why the special events line item was \$1,834 in 2005, \$34,036 in 2006 and \$2,452 in 2007. Mike told him it was a onetime line item expenditure for Township festivals.
- Commissioner Mockeridge: Looking forward to working with all. Let's have a good 4 years.

Park Bills

08-136 Motion was made by MOCKERIDGE supported by McSWEEN to approve the Park's bills for 75100 Recreation. Motion carried: 7-0 Ayes

08-137 Motion was made by McSWEEN supported by HEBNER to approve the Park's bills for 75500 Concession. Motion carried: 7-0 Ayes

08-138 Motion was made by WLUDYKA supported by BAUER to approve the Park's bills for 75200 Parks Maintenance. Motion carried: 7-0 Ayes

Communication: None

08-139 Adjournment

Motion to adjourn at 8:00p.m. by HEBNER, supported by WLUDYKA. All ayes. Motion carried: 7-0Ayes

Respectfully submitted by Commissioner John Hebner, Corresponding Secretary

Recording Secretary: Debbie Break